

# WANSTEAD & SNARES BROOK CRICKET CLUB

## Minutes of the Management Committee Meeting held on Tuesday 13<sup>th</sup> December 2016 @ 8:00pm

**Present:** N. Hutchings, M. Pluck, T. Hebden, L. Enoch, M. Piracha,  
S. Andrews, S. Phillips, Nalliah Rathakrishnan, J. Ellis-Grewal

### 1.0 Apologies for absence

P. Staniford, P. Osborn, J. Palmer, Arfan Akram

### 2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee meeting on Wednesday 12<sup>th</sup> October 2016 were agreed as a true and accurate record of proceedings.

**Action** Nigel Hutchings to get a copy of the Management Committee meeting minutes published on the club website.

### 3.0 Actions from the previous meeting

3.1 *Prior to the start of next season co-ordinate an overall review of the nets and how these were secured – complete before start of next season. Carry forward*

**Action** Prior to the start of next season, Len Enoch to co-ordinate an overall review of the nets and how these were secured.

3.2 *Email all club members asking for volunteers to help organise social/fund raising events – complete before start of next season. Carry forward.*

**Action** Martin Pluck to email all club members asking for volunteers to help organise social/fund raising events.

3.3 *Follow up with Pam Foster to get a formal contract set up for the Playgroup's use of the Overton Drive clubhouse – Martin Pluck had followed up on this and Pam Foster had confirmed that she would produce a contract document.*

3.4 *Speak to the 1st XI players prior to the start of next season to clarify the standards that are expected of them and ensure they are aware of the consequences of repeating the poor behaviour shown during the 2016 season – carry forward.*

**Action** Martin Pluck to speak to the 1st XI players prior to the start of next season to clarify the standards that are expected of them and ensure they are aware of the consequences of repeating the poor behaviour shown during the 2016 season.

3.5 *Arrange a meeting to instigate the formal mentoring programme and identify senior and junior participants– completed.*

3.6 *Contact Chris Hurd again to ask him to send copies of grant applications so that these can be stored in the club document archive on OneDrive– Nigel Hutchings had emailed Chris Hurd but as yet had received no response. Carry forward.*

**Action** Nigel Hutchings to contact Chris Hurd again to ask him to provide copies of grant applications so that these can be stored in the club document archive on OneDrive.

3.7 *Send a copy of the minutes for the last Management Committee meeting to Sanjay Batra for publication on the website – completed.*

3.8 *Replace the bars on the old covers over the winter – complete before start of next season. Carry forward.*

**Action** Trevor Hebden to replace the bars on the old covers over the winter.

#### 4.0 Development Report Progress

4.1 The club continued to maintain the necessary focus to ensure consistent progress on all the key areas highlighted in the Club Development Report.

#### 5.0 Pavilion Refurbishment

5.1 Work would commence on 3<sup>rd</sup> January 2017. Several activities had taken place with key providers and stakeholders in the past 2 months:

- i. **Insurers/underwriters** – a meeting had taken place to discuss what the club needed to do during and after the refurbishment work to ensure that insurer and underwriter requirements were satisfied. This included an overall reassessment of the club's insurance requirements. As part of this we had been asked to replace the lock on the umpires' entrance.

*The Management Committee would like to thank Duncan Southcott for liaising between the club and the insurers.*

- ii. **Brewery** – the club had met with Greene King to discuss the renovation of the bar area. Greene King had offered to provide a loan for this refurbishment work. This loan would be repaid via barrelage.
- iii. **Kitchen equipment** – following meetings with kitchen equipment providers it was decided that we would go ahead with Howdens as they offered significant cost savings on equipment required for the new kitchen. Martin Pluck had done some further research into potential grants here. We were not eligible for a grant from the Essex Foundation as they had contributed towards the cost of the new covers purchased earlier in the year. Martin would apply for a grant from the England and Wales Cricket Trust (EWCT) Small Grant Scheme via the kitchen and social area project theme supported by this initiative.

Our landlords, Wanstead Sports Grounds Limited, had offered to contribute £10,000 towards the clubhouse refurbishment costs.

The **Terry O'Connor Legacy Committee** (John Gray, Simon Andrews, Nigel Baldwin, Chris Hurd and Martin Pluck) would meet with the builders on 16<sup>th</sup> December to initiate the refurbishment work. Chris would co-ordinate payments to the builders and reporting to the ECB. John and Nigel would be

responsible for liaising with the builders and overall club oversight of the project.

The event to mark the official opening of the new clubhouse was still to be organised.

Trevor Hebden noted we would need to reassess the gent's toilets with a view to replacing one of the cisterns that was no longer working. The hand dryer was also in urgent need of replacement.

- 5.2 Trophy cabinets and honours boards – we would need to clear the trophy cabinets before work could commence. This would be done on 16<sup>th</sup> December to coincide with the project start-up meeting. The internal refurbishment of the club house would include the setting up of new trophy cabinets and honours boards. The latter would focus on club officers (past and present), including Chairmen, Treasurers, and Secretaries, as well as 1<sup>st</sup> XI captains.

**Action** Stuart Phillips/Trevor Hebden/Martin Pluck to clear Overton Drive trophy cabinets on 16<sup>th</sup> December.

- 5.3 Relocation to Nutter Lane – the bar at Nutter lane would be opened during the refurbishment period. Steve Arnold had repainted the bar area and chairs had been moved from Overton Drive. The Nutter Lane bar opening times would be as follows:

Monday	7pm – 11pm umpires course
Tuesday	7pm – 11pm darts ( <i>fortnightly</i> )
Wednesday/Thursday/Friday	closed
Saturday	afternoon
Sunday	afternoon

**Action** Martin Pluck to send an update on the Overton Drive clubhouse refurbishment to all club members before the end of the year.

## 6.0 Fund Raising

- 6.1 As noted under 5.1 above, Martin Pluck would be applying for EWCT grant towards the cost of equipment for the new kitchen.

**Action** Martin Pluck to apply for grant through the EWCT Small Grant Scheme to help pay for equipment for the new kitchen.

- 6.2 Following the Jack Petchey Foundation Leader Award made to Saba Nasim, the club would be eligible to apply for a £750 grant from Jack Petchey.

*The Management Committee confirm its approval for Len Enoch to go ahead and identify an eligible project that could benefit from the Jack Petchey Leader Award grant. He would liaise with Saba on this.*

**Action** Len Enoch to identify a suitable project that would be eligible for the Jack Petchey Leader Award grant and liaise with Saba Nasim on this.

## 7.0 Treasurer's Report

7.1 Nalliah Rathakrishnan circulated an updated Profit & Loss statement (still to be finalised) for 2015-16 accounts that showed an overall profit of just over £5,000. This was less than the profit originally forecast as the end of season maintenance costs had now been included in the 2015-16 accounts. Once again, the figures highlighted the continued challenges of maintaining a regular revenue stream whilst at the same time carefully managing costs. Income was down on the previous year, especially with regard to bar takings and income from ground hire. Next year was likely to be even more difficult as the Overton Drive clubhouse would be closed for the first 3 months of 2017. It was very likely that the club would make an overall loss in 2016-17 due to the reduced bar income in the first quarter of next year. The fact that the club had mitigated the impact of brewery price increases on members was also likely to have affected bar income and it was agreed that we should review bar income and costs over the last 3 years.

**Action** Nalliah Rathkrishnan/Simon Andrews to carry out a year-on-year analysis of bar income and costs over the last 3 years.

**Action** Nalliah Rathkrishnan to provide a summarised version of this year's accounting information for inclusion in the AGM Agenda.

## 8.0 Bars

### 8.1 Bar Chairman's report

The bar takings for September to November 2016 had been significantly lower than in the same period in 2015. On a more positive note, takings so far this month were already 2/3rds of the December 2015 figure with 6 functions still remaining.

## 9.0 Grounds

### 9.1 Overton Drive

There had been a very disappointing turnout for the end of season tidy-up event on Saturday 15<sup>th</sup> October, with no adult playing members participating. Martin Pluck emphasised that he expected there to be a better attendance when the nets were put back up in April next year – he would send out a reminder to members apprising them of their responsibilities here.

There had been 3 lots of seeding and redressing of the square, which had also been deep spiked. The outfield had also been seeded and scarified. We were now working with the groundsman to devise a strategy for getting more water onto the pitch during the weeks preceding the weekend games. The aim was to be able to selectively water pitches rather than having to use the sprinkler system across the whole of the square.

It was noted that the Premier League umpires' scores for the ground had been far better than in 2015.

**Action** **Trevor Hebden** to secure the scorers' hut for the winter to prevent the breaks that took place over the previous close season.

## 9.2 Nutter Lane

One of the sightscreens needed to be replaced – this would be addressed during the close season.

**Action** **Martin Pluck** to research the possibility of obtaining a grant to contribute to towards the cost of a new sightscreen at Nutter Lane.

## 10.0 Social

### 10.1 Catering Committee

The recently convened Catering Committee (Matloob Piracha, Simon Andrews, Lynn Rising, Scott Emmons, Len Enoch, Bindya Patel) had met once, with a second meeting scheduled for 18<sup>th</sup> December. A questionnaire was being put together to be sent to all club members to gain an understanding of their preferences regarding the types of food and catering arrangements they would like to see at the club. A question regarding volunteering would also be included. This was particularly important for junior games on Sunday mornings, where our ability to provide drinks and food (breakfasts for example) would be very dependent on the availability and willingness of volunteers who were not already involved in running teams or providing transport to away games.

**Action** **Matloob Piracha** to report back at the next meeting on progress made by the Catering Committee.

### 10.2 Social Events

Each of the adult Saturday XIs would be asked to promote and host a post-match event at Overton Drive on different Saturdays throughout the season. Bindya Patel had also offered to organise an Asian evening at the club. Matloob Piracha suggested that we consider hosting a beer festival some time during the summer and it was agreed that we should look to arrange this to coincide with Cricket Week. Len Enoch proposed that representatives from the junior age groups be included in the Social Committee to gain a wider perspective on, and greater inclusivity in, social events organised by the club.

## 11.0 Safeguarding

11.1 Following London Schools Cricket Association (LCSA) safeguarding issues that came to light during a residential tournament attended by some of our junior members, the Wanstead Safeguarding Officer had contacted families of our junior members to offer confidential advice. The club Chairman also published a notice on the website reinforcing our safeguarding procedures after recent reports in the press of historical safeguarding issues in youth football.

## 12.0 Cricket

### 12.1 Adult Cricket

There were 4 sides currently involved in indoor cricket leagues. The 'B' team had won 5 of their 6 games to date while the O40s had been especially busy, having won 7 of their 9 games.

The 2017 league season would run from Saturday 13<sup>th</sup> May to Saturday 9<sup>th</sup> September. Some changes to the format/times had been introduced that would affect Wanstead sides:

- i. All games would now start at 12:30, other than the Premier League 1<sup>st</sup> XI 120 over timed matches, which would start at 11:00.
- ii. The 4<sup>th</sup> XI divisions would now have a split overs/timed games format where the limited over matches would be of 40 overs per side and would use the same regulations as the 3<sup>rd</sup> XI
- iii. The last hour for 95 over timed 2<sup>nd</sup> XI and 3<sup>rd</sup> XI games would now start 10 minutes later to allow for an over rate of 17 per hour
- iv. The scheduled finish times for timed games would now be as follows:
  - a. 1<sup>st</sup> XI premier league (120 overs) 7:10 pm
  - b. 2<sup>nd</sup> XI and 3<sup>rd</sup> XI (95 overs) 6:40 pm
  - c. 4<sup>th</sup> XI (85 overs) 6:00 pm

Other points to note were:

- Our first friendly game would be on Saturday 15<sup>th</sup> April
- The first Royal London Club Championship game had been scheduled for Sunday 23<sup>rd</sup> April.
- The CCC were looking to reintroduce the Club Cricket Conference Cup in 2017.
- In the Dukes League Cup, we had been drawn away to Ardleigh Green on Saturday 29<sup>th</sup> April. If successful in this fixture we would be home to Benfleet or Harlow Town on Saturday 6<sup>th</sup> May.
- The Dukes T20 Competition groups had been arranged on a regional basis. We had been drawn against:
  - i. Woodford Wells
  - ii. Buckhurst Hill
  - iii. South Woodford
  - iv. Chingford

All group fixtures were to be completed by Sunday 25<sup>th</sup> June.

### 12.2 Junior Section

Once again the levels of participation in indoor competitions were very high. The strongest age group was probable U12/U13 where we had entered 2 teams in the U12 1<sup>st</sup> Division and 2 teams in the U13 league. Despite losing their 1<sup>st</sup> game, the 'A' team was currently top of the U16-U24 1<sup>st</sup> Division.

The Peter Coe and Matchplay fixtures had already been published, 2 months earlier than in previous years.

### **12.3 Ladies Section**

The Ladies team were playing Hutton in the semi-finals of the Ladies Essex Indoor league at Chelmsford on Monday 19<sup>th</sup> December. We had now officially withdrawn from the North London Womens Cricket League and would be playing in the Southern League next season.

### **13.0 Football**

13.1 Only one fixture had been cancelled due to the weather so far and the pitch at Nutter Lane continued to play well. In all likelihood, we would finish upper mid-table this season, with Basildon Town and Catholic United currently dominating the Essex Olympian League Senior Division One.

### **14.0 Any Other Business**

14.1 There were concerns that Redbridge proposals to introduce widespread parking restrictions throughout Wanstead from February next year would impact the club and encourage commuters to use the club car park at Overton Drive. Our landlords were once more looking at the option of have a lockable gate at the entrance into the car park.

**Action** **Martin Pluck** to reply to the club member who had brought the issue regarding Wanstead parking restrictions to our attention.

14.2 The AGM would take place on Friday 3<sup>rd</sup> March. It was agreed that we should keep any increases to a minimum, with match fees remaining the same as in 2016. It was proposed that adult membership subscription should be increased to £180.

### **15.0 Date of next meeting**

15.1 The next meeting would take place on Tuesday 24<sup>th</sup> January 2017.